



PlanningPME

Schedule easily

Printing

I. Interest of this feature

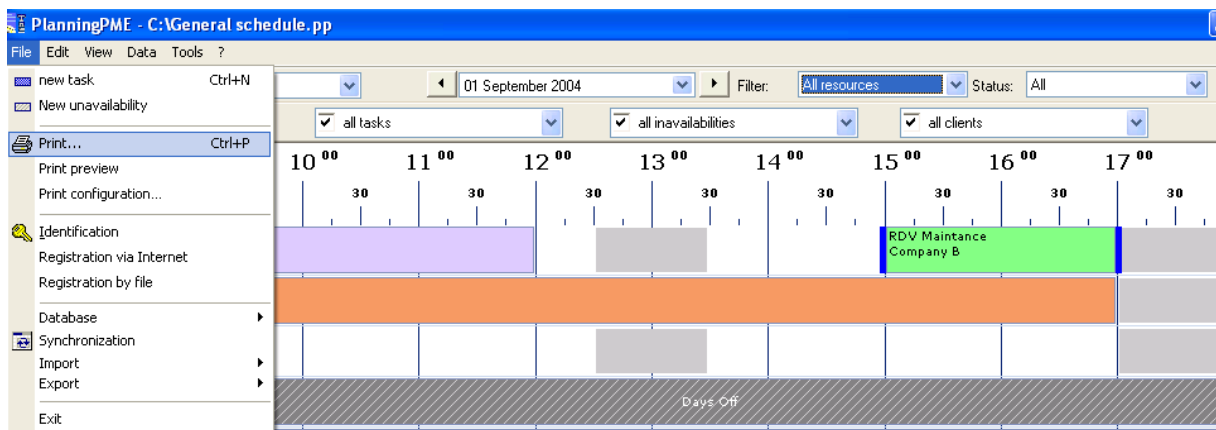
You can print different type of schedules:

- Graphic schedule
- Operational schedule per resource
- Daily schedule
- Operational schedule
- Statement of unavailabilities

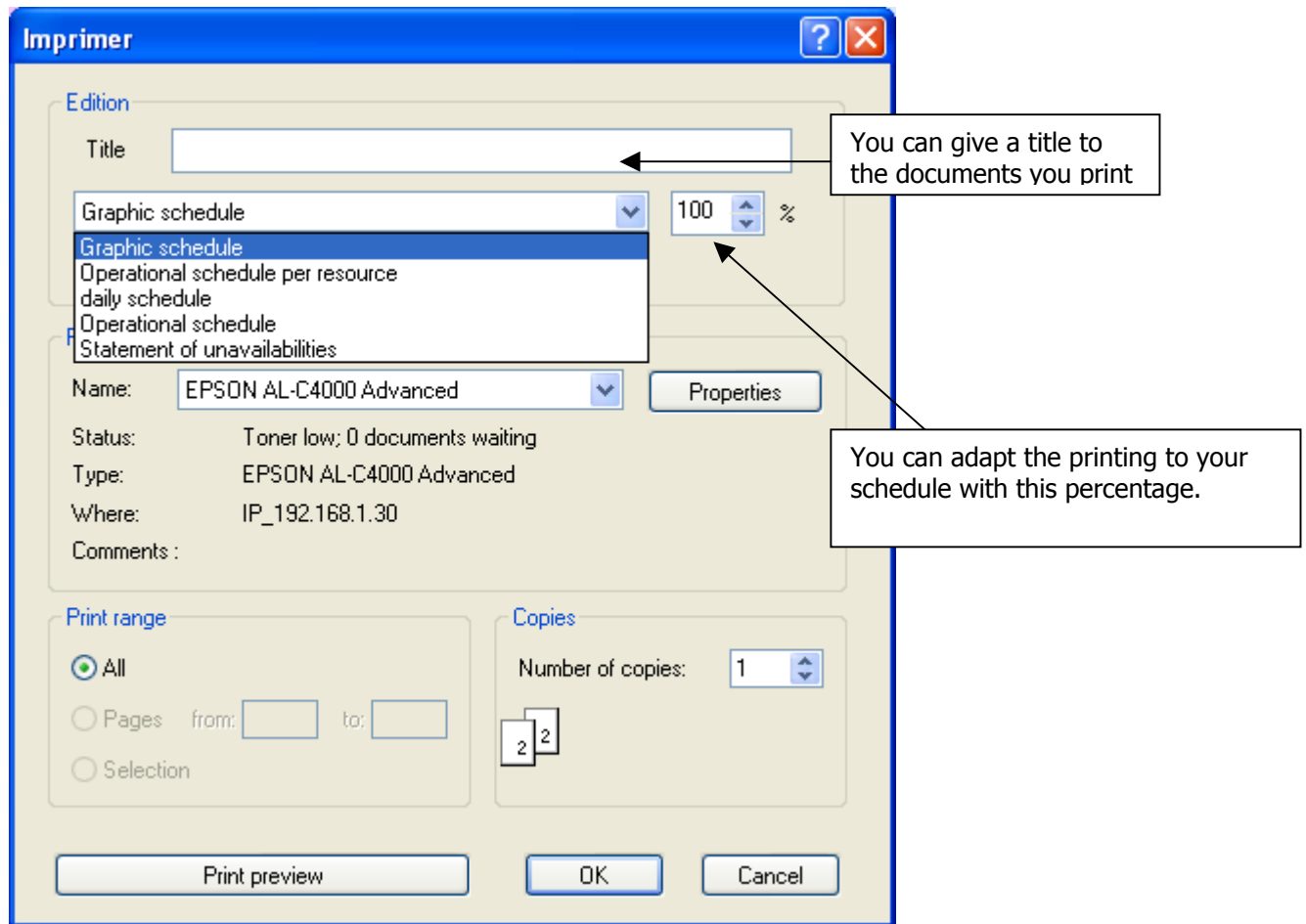
You can also choose a printing ratio to adapt the printing to your schedule.

II. How to print your schedules?

Go to « File » -> « Print »



The window below appears.

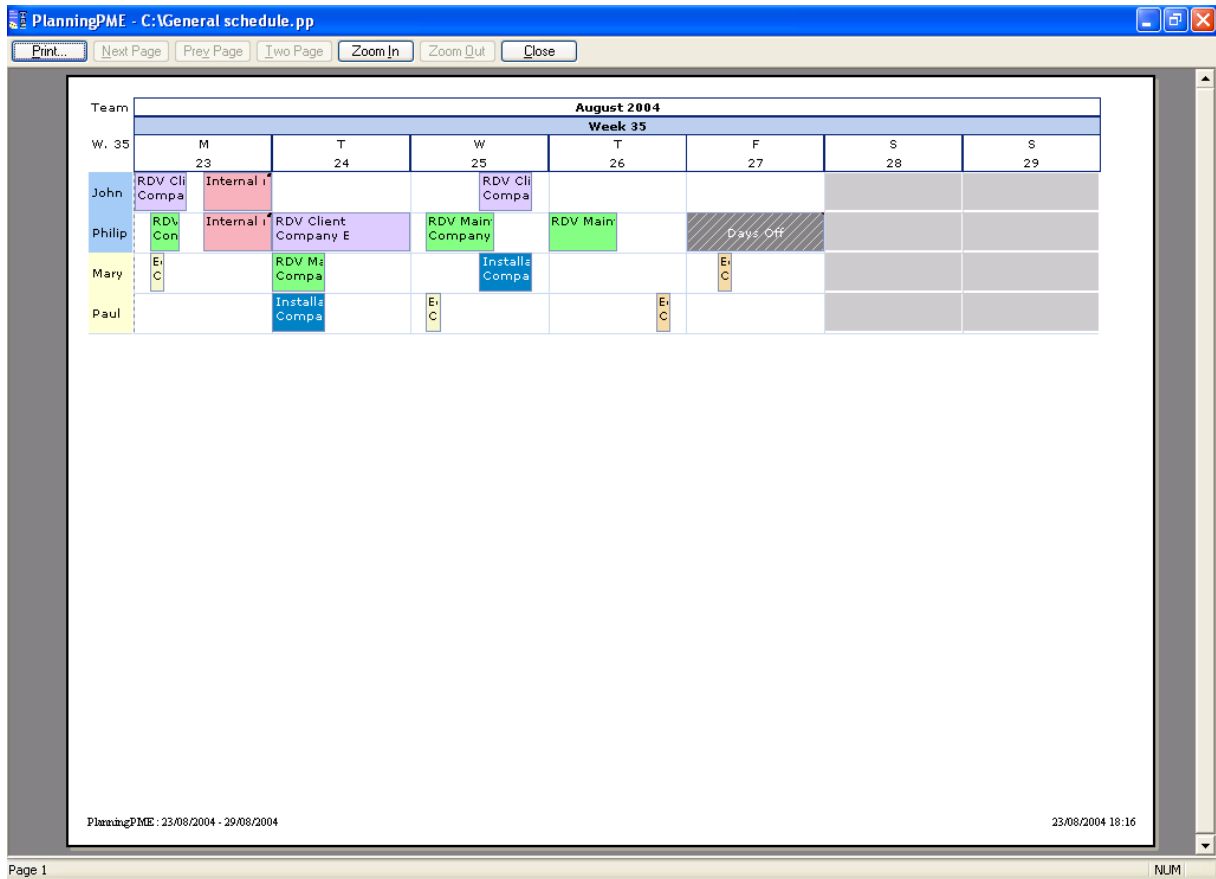
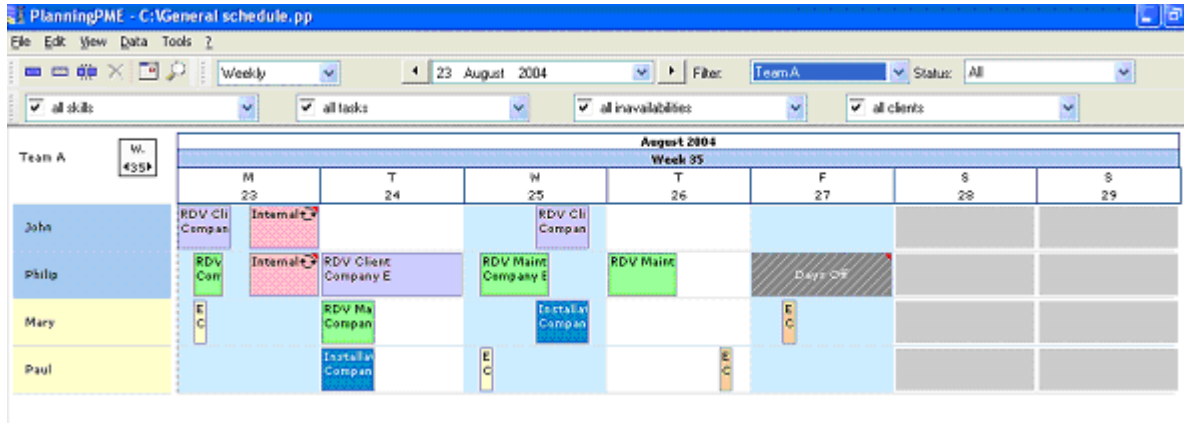


Here is the description of the different types of schedules you have access to.



1 – Graphic schedule

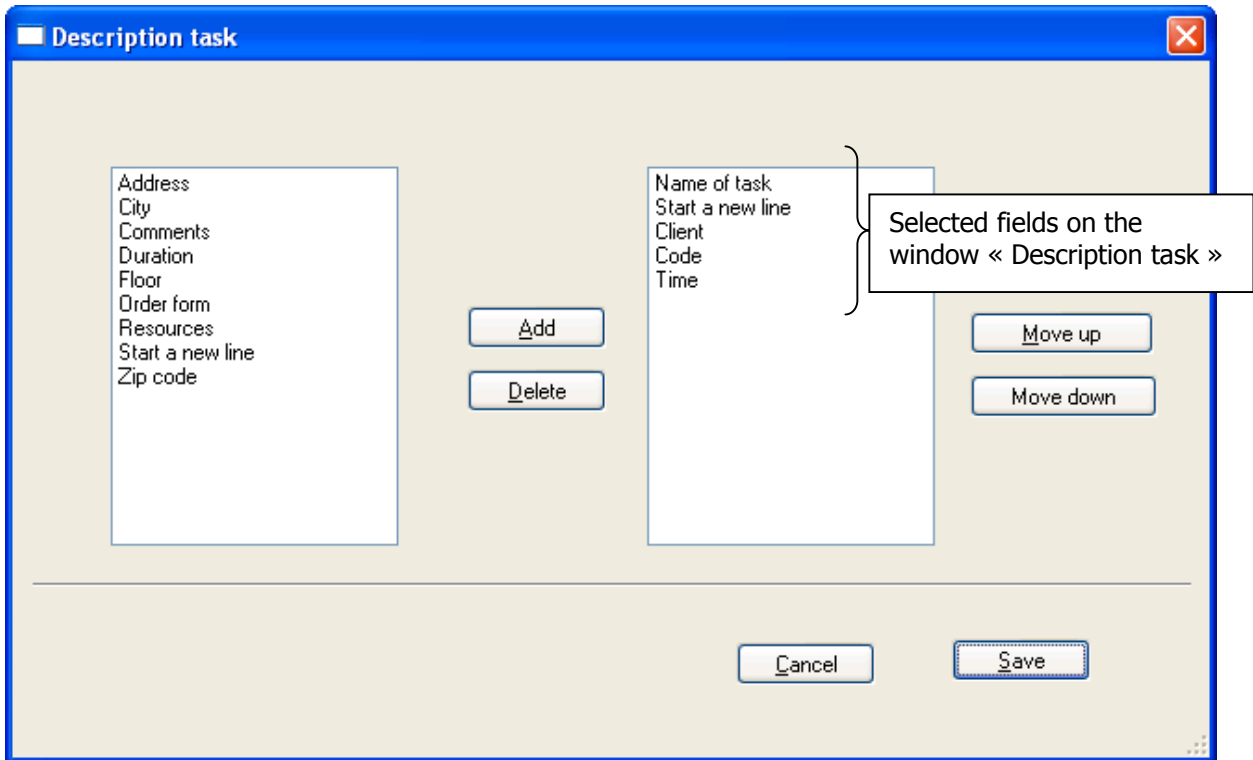
It is the schedule as you see it on your screen.





2 – Operational schedule per resource

It is the operational schedule per resource on the period that appears on your screen. The fields you print can be customized. Fields that will be printed are fields you decided to display on your task description. See Cards 9, "Description Task".



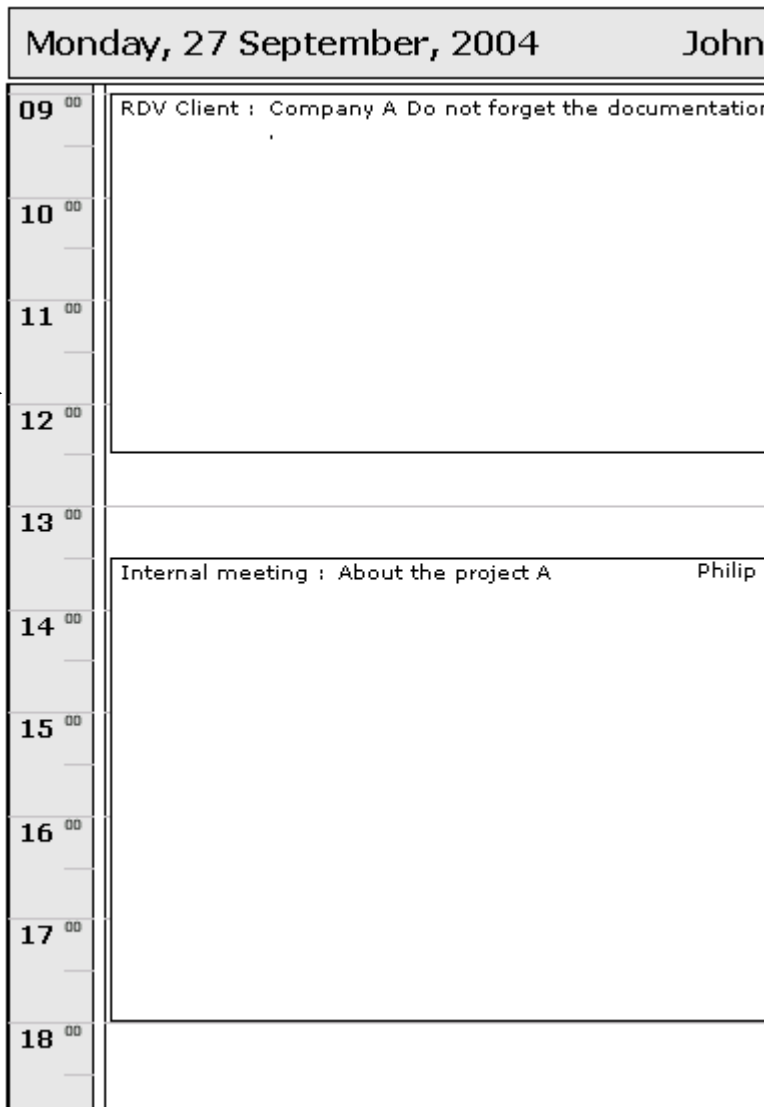
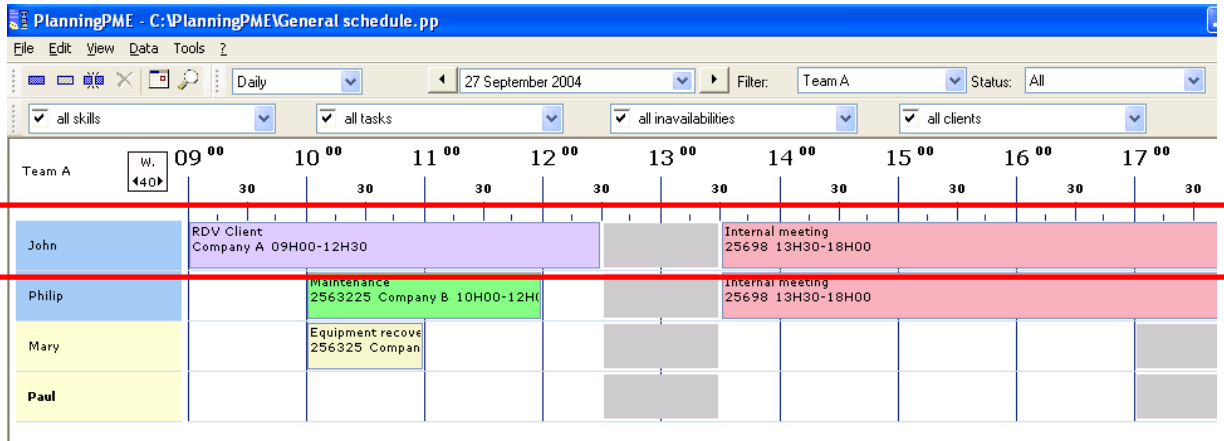
Mary					
Date	Timetables	task	Code	Client	Hour
27/09/2004	10:00-11:00	Equipment recovery	25625	Company F	10H00-11H00
28/09/2004	09:00-12:30	Maintenance	23598	Company B	09H00-12H30
29/09/2004	13:30-17:00	Installation	45896	Company C	13H30-17H00
01/10/2004	11:00-12:15	Equipment return	23598	Company F	11H00-12H15

Fields selected are the fields that will be printed

3 – Daily schedule



It is the operational schedule par resource on a given day.



You have access to that information:

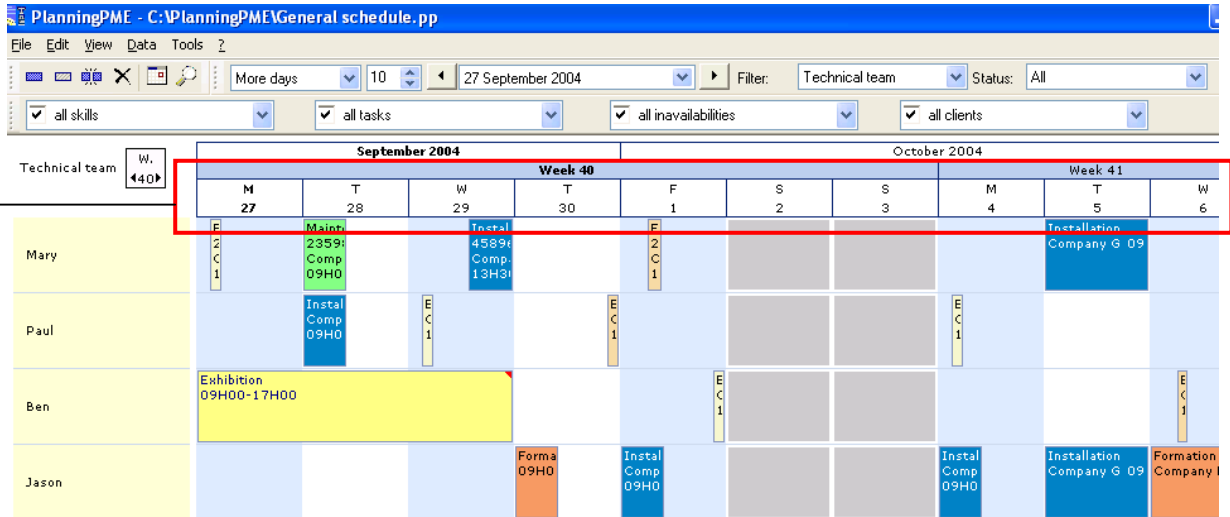
- Label of the task
- Name of your client
- Comments about the task



4 – Operational schedule

It is the chronological schedule on the period that appears on your screen.

Here is an example:



The operational and chronological schedule from the 27th of September to the 6th of October appears below.

Date	Timetables	Resource	task	Code
27/09/2004	10:00-11:00	Mary	Equipment recovery	256325
27/09/2004-29/09/2004		Ben	Exhibition	No
28/09/2004	09:00-12:30	Mary	Maintenance	23598
28/09/2004	09:00-12:30	Paul	Installation	No
29/09/2004	10:00-11:00	Paul	Equipment recovery	No
29/09/2004	13:30-17:00	Mary	Installation	45896
30/09/2004	16:00-17:00	Paul	Equipment return	No
30/09/2004	09:00-12:30	Jason	Formation	No
01/10/2004	09:00-12:30	Jason	Installation	No
01/10/2004	16:00-17:00	Ben	Equipment recovery	No
01/10/2004	11:00-12:15	Mary	Equipment return	23598
04/10/2004	09:00-12:30	Jason	Installation	No
04/10/2004	10:00-11:00	Paul	Equipment recovery	No
05/10/2004		Mary	Installation	No
05/10/2004		Jason	Installation	No
06/10/2004	11:00-12:00	Ben	Equipment return	No
06/10/2004	15:00-17:00	Paul	Maintenance	No
06/10/2004		Jason	Formation	No



5 – Statement of unavailabilities

It is a resume of your resources days off and unavailabilities.

Resource	Days Off	Illness	Repair
John	0/25	0	0
Philip	1/25	0	0
Karine	5/25	6	0
Pedro	2/25	0	0
Sarah	0/25	0	0
Roger	5/25	0	0
Mary	0/25	0	0
Paul	0/25	5	0
Ben	0/25	0	0
Jason	0/25	0	0
Overhead projector	0/25	0	0
Meeting room A	0/25	0	0
Meeting room B	0/25	0	0
Car A	0/25	0	3
Car B	0/25	0	1
Car C	0/25	0	0
To plan	0/25	0	0

You know at any time how many days your employees have been off and how many days off they still have.

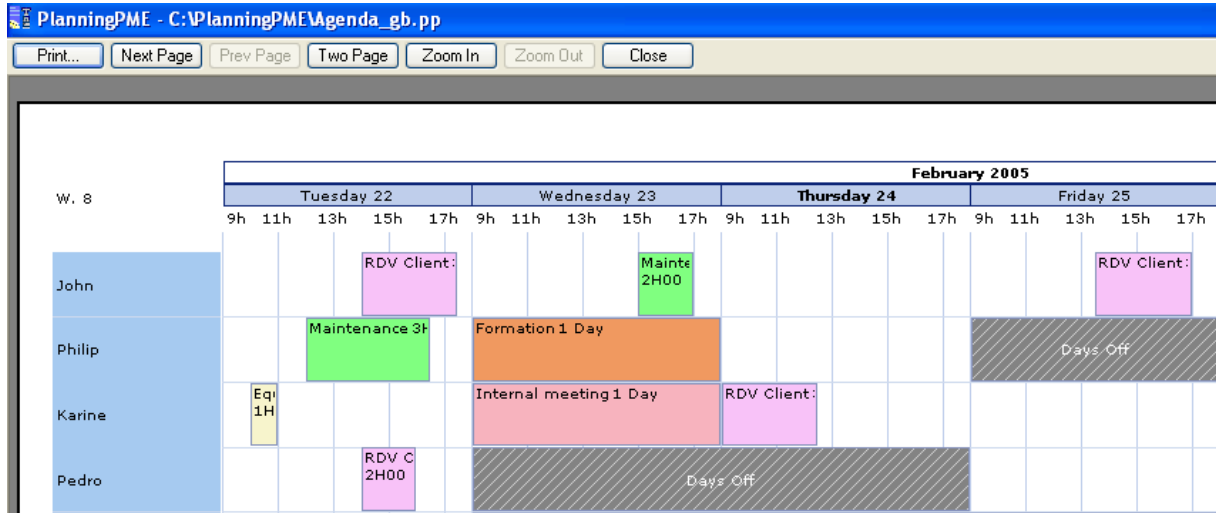
6 – Printing ratio

You can adapt the impression to your schedule!

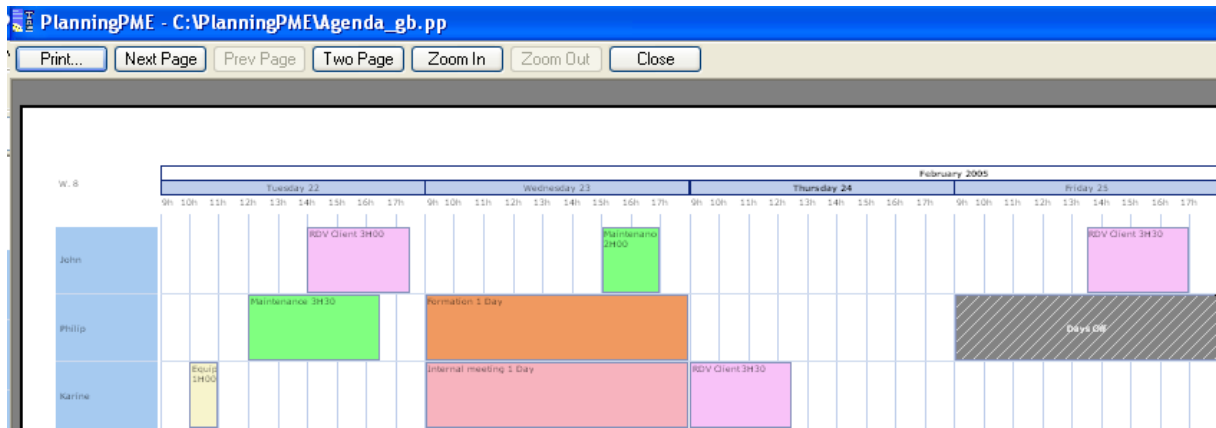
As an example, you will be able to display all the information contained on the task box.

Examples :

- Graphic schedule



Top screenshot: Preview 100%
 Screenshot below: 80%
 The text is smaller so there are more information



III. Contact PlanningPME

For any help or information about the software PlanningPME, the team of TARGET SKILLS is at your entire disposal.

PlanningPME

Schedule easily

<http://www.planningpme.com>

TARGET SKILLS

support@planningpme.com

Tél : +33 (0)1 69 44 00 49

Fax : +33 (0)1 69 44 03 49

