



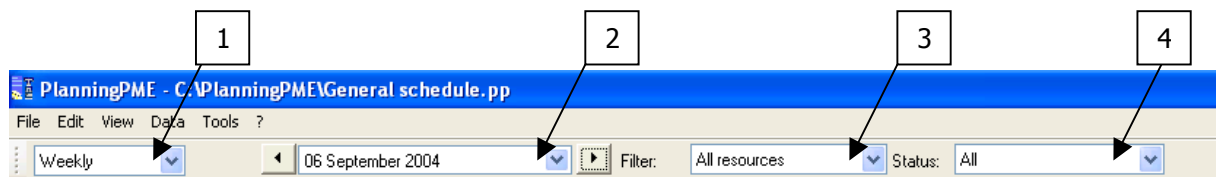
PlanningPME

Schedule easily

The Status Bar

I. Description of this feature

The status bar is represented below.



You can visualize your schedule in the time (1) (daily, weekly views...), from a date chosen (2).

You can also extract departments from your entire schedule (3) or extract the schedule depending on the tasks category (4).

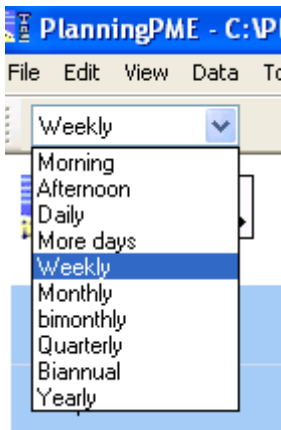
II. Functions of the Status Bar

By default, this bar always appears on the screen.

Let's detail all the 4 functions accessible via this Status bar.



1 – Time schedule



You can choose the number of days you want to display on your screen from a daily view to a yearly view.

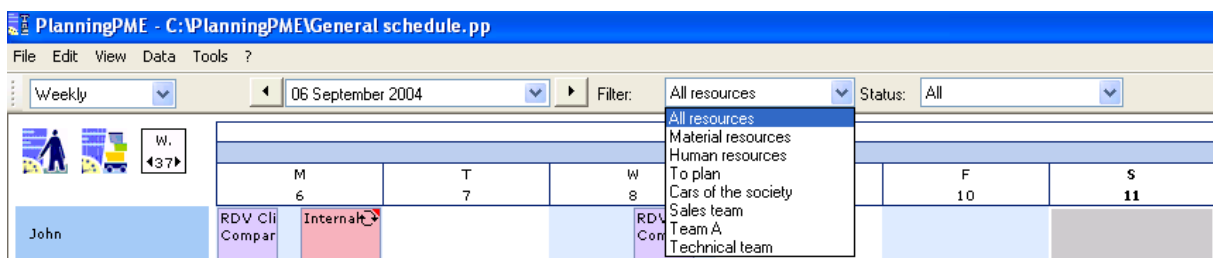
Choosing “More days” you can choose the exact number of days you want to display on your screen (10, 14, 80...)

2 – Date choice



Choose the day you want your schedule to start from.

3 – Extract departments

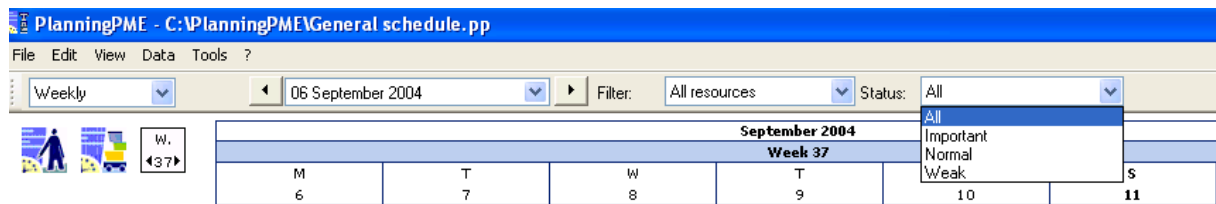


You can extract departments from your entire schedule. As an example, if you want to display on your screen the sales team, choose « Sales team » on the menu etc...



4 – Tasks category

To affect a category to your tasks, see card n°8.



The categories created in this example are: « Normal », « Weak » and « Important ». If you select « Important », only tasks of this category will be displayed on the screen.

III. Contact PlanningPME

For any help or information about the software PlanningPME, the team of TARGET SKILLS is at your entire disposal.

PlanningPME

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