



PlanningPME

Schedule easily

Create groups and give users rights

I. Interest of this feature

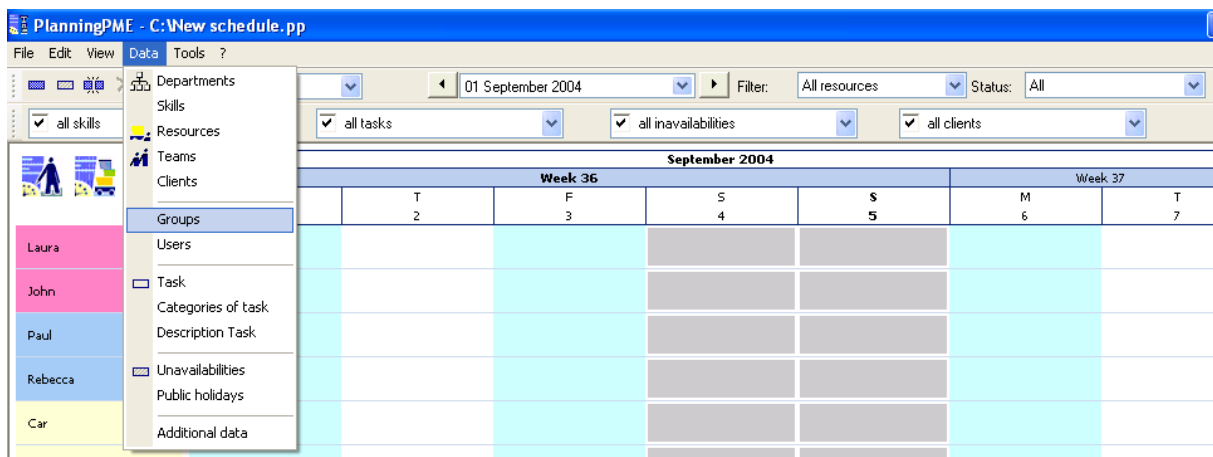
With a login and a password, each user or users groups will have specific access to the schedule:

► Users will not have access to the entire schedule and some functions will not be allowed (as creating tasks, deleting tasks,...)

II. How to give rights to your resources?

1. Create teams and give them rights

From PlanningPME, go to “Data” -> “Groups”

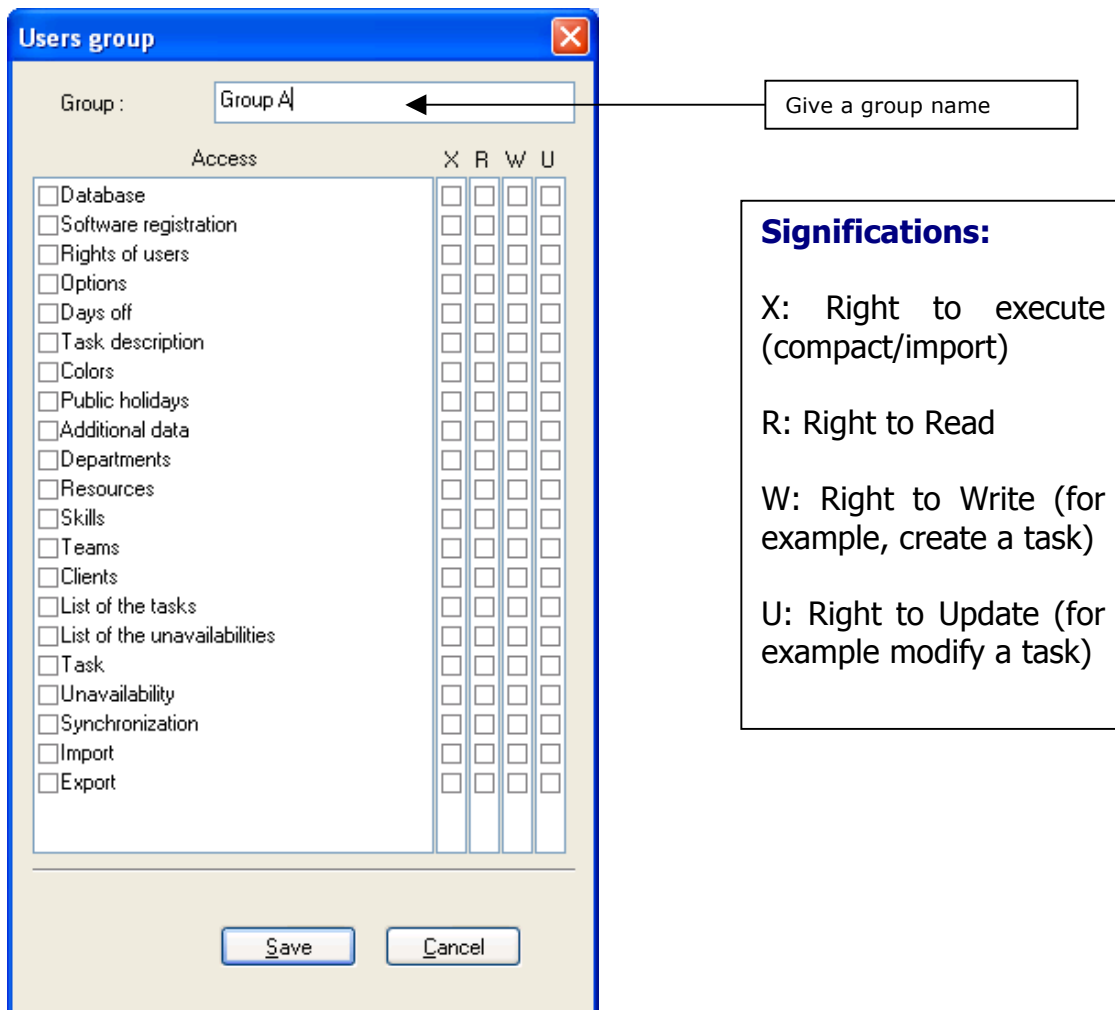
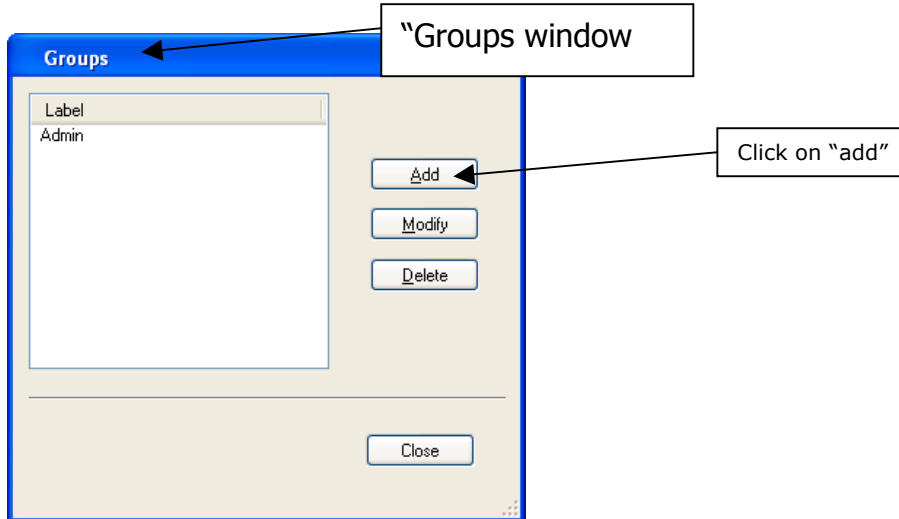




The following window appears.

By default, the group “Admin” created has the access to the entire schedule.

Follow the procedure to give your teams specific rights.

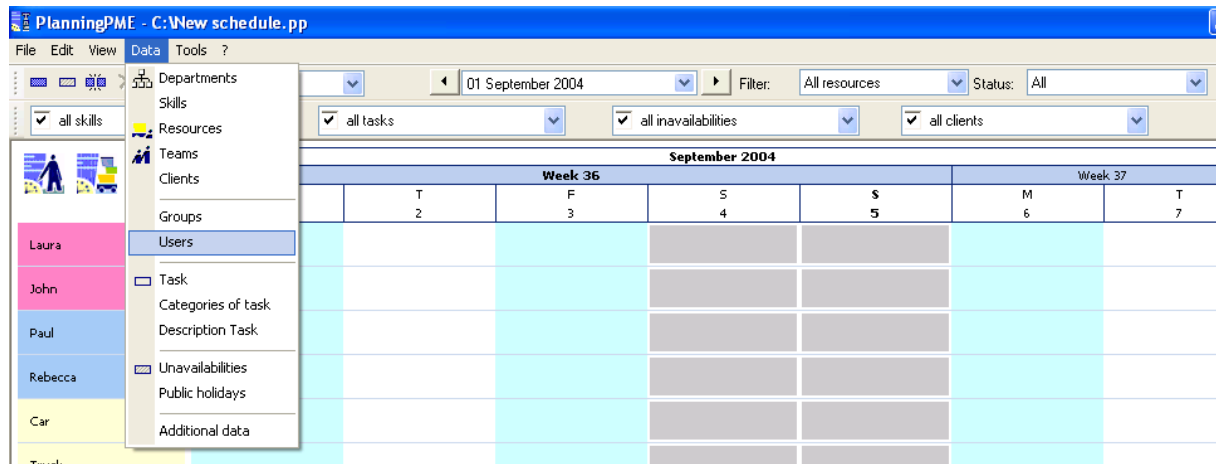




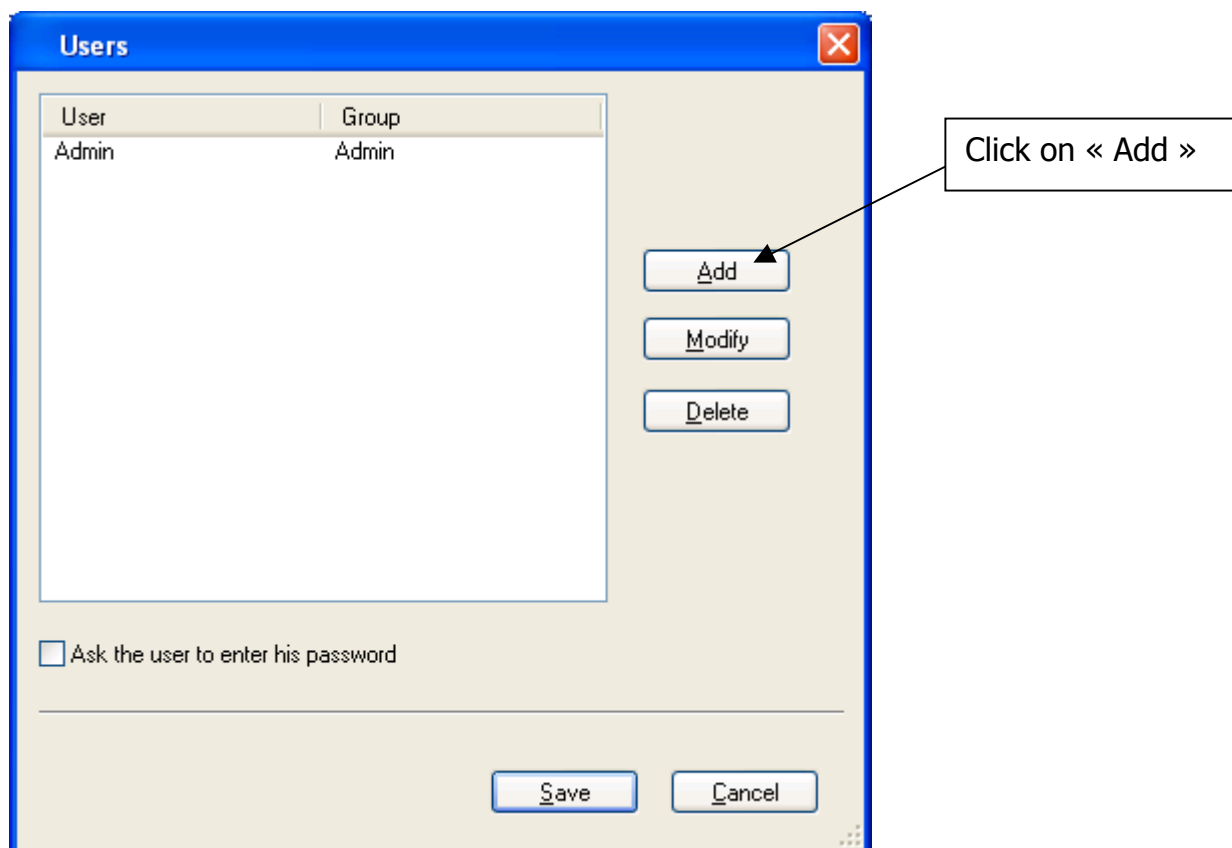
Tick on the box depending on the rights you want this group to have: right to create resources, tasks, additional data or not, right to visualize departments, teams ...

2. Create login and password for your users

From PlanningPME, go to "Data" -> "Users"



The « Users » window appears.





The following window appears.

Annotations for the 'User' dialog box:

- Enter a login
- Enter a password
- Confirm the password
- Choose a group
- Choose a resource in order your group to have the property of this resource!
- Give this group or resource access to all schedules and departments or not
- NB : If you tick off the box "Access to all departments" the group will have access to the department of the resource chosen

Annotations for the 'Users' dialog box:

- You have just created a new group with specific rights
- Tick on this box

User	Group
Admin	Admin
group	Group A



Then, when you will open PlanningPME, you will be asked for a login and a password.

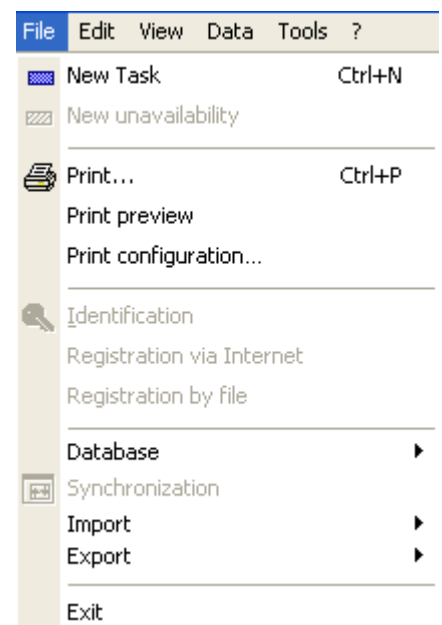
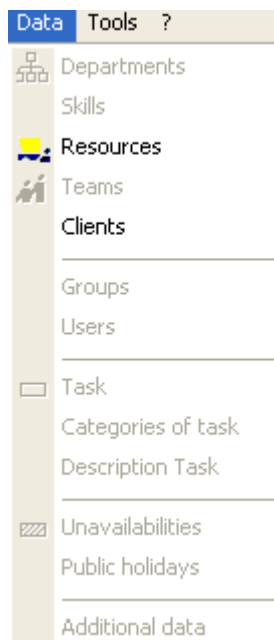
Depending on your rights, you will have a more or less restricted access to the schedule.

III. Example

Group A has the following rights:

Access	X	R	W	U
<input type="checkbox"/> Database				
<input type="checkbox"/> Software registration				
<input type="checkbox"/> Rights of users				
<input type="checkbox"/> Options				
<input type="checkbox"/> Days off				
<input type="checkbox"/> Task description				
<input type="checkbox"/> Colors				
<input type="checkbox"/> Public holidays				
<input type="checkbox"/> Additional data				
<input type="checkbox"/> Departments				
<input checked="" type="checkbox"/> Resources	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Skills				
<input type="checkbox"/> Teams				
<input checked="" type="checkbox"/> Clients	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> List of the tasks				
<input type="checkbox"/> List of the unavailabilities				
<input checked="" type="checkbox"/> Task	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/> Unavailability				
<input type="checkbox"/> Synchronization				
<input type="checkbox"/> Import				
<input type="checkbox"/> Export				

If you log in under the name of Group A, you will have access to tasks description, resources and clients only as shown on the picture below





IV. Contact PlanningPME

For any help or information about the software PlanningPME, the team of TARGET SKILLS is at your entire disposal.

PlanningPME

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